

**MAINE APPRENTICESHIP PROGRAM
REQUEST FOR ISSUANCE OF
CERTIFICATE OF COMPLETION OF APPRENTICESHIP**

Complete one of these forms for each apprentice completing a program.

Sponsor /Committee Name _____

Sponsor Address _____

Apprentice Name & Number _____

Apprentice Address _____

Occupation/Program _____

Term _____ Less Prior Experience _____ OJT Hours completed _____

Start Date _____ Completion Date _____ Hourly Wage at Completion \$ _____

AFFIDAVITS OF COMPLETION

Please attach documentation of completion of **Required Related Instruction** and **On-the-Job Learning** showing apprentice has attained proficiency in his/her occupational skills program; e.g.: course/college transcripts and front sheet of standards showing supervisor initials of proficiency in all areas.

I certify that I have received and completed the attached apprenticeship training program

Apprentice Signature _____ **Date** _____

I certify that the above named apprentice has satisfactorily served as an apprentice in accordance with the standards approved by the Maine Apprenticeship Program. Documentation of completion of required Work Experience Skill Standards and successful completion of required Related Instruction is attached. Having completed the practical training and related instruction course prescribed, the apprentice is now a qualified Journey person.

Sponsor Signature: _____ **Date** _____

Sponsor Name (print) _____ **Title (print)** _____

JATC Rep Signature: _____ **Date** _____

JATC Rep Name (print) _____ **Title (print)** _____