

Comprehensive Assessment.

The comprehensive assessment determines whether an applicant who is Stage One eligible for CSSP has a marketable certification or post-secondary degree, the ability to succeed in their program and whether their education or training and related occupational goal meets the criteria of Section 4. The assessment also assists the applicant and CSSP case manager in determining the applicant's education and training and support service needs. The CSSP case manager and the applicant must:

- A. Review the industries and occupations available pursuant to Section 4, together with labor market information about the demand for employment in Maine and within the applicant's labor market area, the value of wages and benefits, educational requirements of the training, total occupation and training program costs and availability of educational programs for their employment goal.
- B. Verify the applicant is admitted to a diploma, certificate, or degree program at an education or training institution that is eligible to receive financial aid funds under the Higher Education Act or in a CSSP approved certificate or industry recognized training provider program.
- C. Assess, determine the need for and list the various supports including total costs of all support services that may be available within and outside of CSSP that are necessary for the applicant to succeed educationally and survive financially during the course of their education.
- D. Assess whether prerequisite, developmental, English language learner or refresher courses and a high school diploma, equivalency or general equivalency diploma are required to participate successfully in a program leading to a postsecondary degree, certificate or credential recognized by industry or trade. Determine if pre-requisite, developmental, English language learner or refresher courses and high school diploma or a high school equivalency diploma and the minimum requirements of the education and training program can be met within the 52-week time period pursuant to Section 6.6. Such courses, if needed for successful participation, must be included in the applicant's plan, and paid for by CSSP if other sources (not including federal financial aid) are not available.
- E. Determine the applicant's ability to succeed in their program by assessing; interests in field of study and employment, high wage and significant demand employment opportunities within their labor market, academic achievement and aptitudes required of the training program and occupation, transferable work skills related to the employment goal, physical capacity to perform the work, financial subsistence capability for the duration of the training program, ability to complete the program pursuant to Section 2.1 and 6.6, and reemployment services needed to prepare for job search.
- F. Determine if the applicant has a marketable postsecondary degree pursuant to Section 1.14.
- G. Determine capability to participate successfully in virtual courses required of the education and training program.
- H. Determine if a disclosed physical or cognitive disability may have vocational implications on training, employability or fulfilling the requirements of the occupation and whether appropriate accommodations will be needed.
- I. Determine if a criminal history may have implications on training, employability or fulfilling the requirements of the selected occupation. Criminal background checks will be required for all occupations that require licensure.